

Minutes of Annual Parish Council Meeting Held at 7pm on Tuesday 3rd May 2022

The Reading Room, High Street, TISBURY, SP3 6LD 01747 260088 / 07388 376240 tisburypc@tisbury-wiltshire-pc.gov.uk www.tisbury-wiltshire-pc.gov.uk

Questions or Statements - none.

MINUTES (responsibility*)

 ELECTION OF CHAIRMAN – Simon Davison was elected unanimously by those present; FC/JM

Councillor Davison then signed the Declaration of Office as Chairman *Clerk

2. Those present:

Parish Councillors S. Davison (Chairman), R.A. Beattie, R. Buck, F. Corp, E. Coyle-Camp, N. Errington (also as a Wiltshire Councillor), V. Hillier (from 7:15pm), J. Mason, G. Murray - 9.

Also in attendance: 1 West Tisbury Councillor from the Neighbourhood Plan Amendments Group; attending virtually; up to 8 members of the public; S. Harry (Clerk).

<u>Apologies:</u> Councillors unanimously accepted the apologies of J. Phillips due to illness.

- **3. Register of Interests** Councillor R. Buck declared an interest in Nadder Community Energy as a Director. Councillors J. Murray and N. Errington declared interests as members of Nadder Community Land Trust.
- **4. ELECTION OF VICE-CHAIRMAN** Gerry Murray was elected unanimously by those present; **ECC/RB**
- 5. Minutes of the last Annual Parish Council Meeting on 18th May 2021

Unanimously resolved.

6. Appointments of Councillors with Special Responsibilities:

Agreed positions are detailed on the attached table.

7. Appointment of Representatives to Non-Parish Council functions:

Agreed positions are detailed on the attached table

8. Appointment of Special Responsibility Volunteers:

Agreed positions are detailed on the attached table.

9. Annual Reviews: (7:15pm)

- a. Review of Financial Regulations Councillors noted these regulations required a number of amendments following the Internal Audit Report and will be reviewed in June.
- b. Review of Standing Orders to be reviewed in June.
- c. Review of Scheme of Delegation to be reviewed in June along with the Financial Regulations
- d. Review of Asset Register Councillors noted the Asset Register was reviewed in March due to insurance requirements and no other changes were required.
- e. Review of Risk Register to be reviewed in July.

There being no other business, the meeting concluded at 7:20pm.

| Parish Councillor responsibilities Parish Councillor responsibilities Parish Responsibilities Parish Responsibilities Parish Responsibility | Finance - 1 Joint Burial Committee - 3 Planning - all Allotments - 1 Amenity Maintenance - Village Warden Play Area Inspections - Village Warden Play Area Inspections - Village Warden Footpaths & By-ways - 1 Risk analysis co-ordinator - 1 Youth & Community - 1 Transport & Traffic - 3 Neighbourhood Planning - 1 Environment Committee Appointment of Representatives to Non-Parish Council functions: These positions carry no responsibility unless elected to act as an Officer, e.g. Chairman, Vice-Chairman etc. Alice Combes Trust * - Debbie Carter Lord Arundell of Wardour Trust* - SW Wiltshire Community Safety Partnership TISBUS Victoria Hall Committee Nadder Centre Nadder Centre Nadder Community Land Trust Tisbury Memory Group Environmental Issues Tisbury Neighbourhood Response Team Trees Warden Andrew Graham (volunteer) Community Emergencies Village Warden Community Speed | | | | | | | |
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